

Newspaper Report Writing Prompt

Byline

Remember to include:

- The writer's name;
- Speciality, e.g. Sports reporter or Food correspondent.

Lead

- Use past tense in most cases.
- Make the paragraph short and snappy - briefly explaining what has happened.
- Answer as many of these questions as you can – Who? What? Where? Why? When? How?

Tail

- Additional information for the reader if they are interested in the topic.
- Links to previous news reports or useful websites.
- Include a final quote from a witness or expert to sum up the story or hint at what might happen next.

Headline and byline

Lead

Body

Tail

Headline

- Catch the reader's attention.
- Sum up the story in a few words.
- Use powerful and interesting language.
- Written in the present tense.
- Could include alliteration or wit.

Body

Add more information and detail, including:

- background information;
- evidence;
- facts;
- quotes from people involved in or connected to the event/story.

Continue to write in order of importance, putting the most important information in the first few paragraphs of the body section.